

Dear parents

Update on drop off and pick up time for families with siblings

We have adjusted the drop off and pick up time for **families with siblings** to enable these families to either drop off earlier or pick up later as stated below:

	Year 2 & Year 4	Year 1, Year 3 & Year 6	Reception	Year 5
Regular start time	8:30am	8:45am	9:00am	9:00am
Adjusted drop off time		8:30am if siblings in Year 2&4	8:45am if siblings in Year 1,2,3,4 & 6	8:50am if siblings in Year 1,2,3,4 & 6

	Year 2 & Year 4	Year 1, Year 3 & Year 6	Reception	Year 5
Regular finish time	2:45pm	3:00pm	3:15pm	3:15pm
Adjusted pick up time	3:00pm if siblings in reception, year 1, 3, 5 & 6	3:15pm if siblings in reception & Y5		

Please drop off/pick up your child at their regular location. Please note that the adjusted times are for parents who have siblings **only**. All parents are to ensure that they drop off/pick up their child **on time**.

Please **DO NOT ARRIVE EARLY (only times stated above)**. We have staggered the start and end of the day in order to reduce the number of people on site. By reducing the number of people on site we are reducing the risk of the virus being transmitted, particularly between different year group bubbles.

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Thank you for your continued support and cooperation during this time.

Kind regards

Tijen Hassan
Headteacher