

15 January 2020

Dear Parents,

RE: Learning Conversations Thursday 13 February 2020: 1.30pm – 7:00pm

The Learning Conversations for the spring term will be on **Thursday 13 February 2020** from 1.30pm.

The appointments for our spring term learning conversations will be available to book from **6pm on Wednesday evening (15th January 2020)**. Please log on to Parentmail to access them. If you have more than one child in the school, please allow yourself plenty of time between appointments to move from one room to the next.

For all appointments, please arrive ten minutes before your first appointment with your child and enter through the main entrance doors or through the main doors into the Y5 & Y6 Hub entrance. **Children will be in school as normal on that day.** If your appointment is between 1.30pm and 3.10pm you will need to collect your child from the classroom, except for Neptune class and Robin class, who will be in the music hub and Turquoise Learning Zone respectively. You will be able to take your child home after your meeting, once you have signed the form which will be held with the teacher. Please note that if your appointment is after 3.10pm you will need to collect your child as normal at home time.

Round Hall	Robin Class	Main Hall	Neptune Class	Reading Hub
Reception & Year 1	Year 2	Year 3 & Year 4	Year 5	Year 6

Children with individual plans will receive a separate invitation to book an appointment with Karen Ayres, AHT for Inclusion. If you would like to see Karen Ayres as you have concerns about your child's additional needs please email the school office on office@grangeparkprimaryelt.org. The headship team will also be available on the day.

We look forward to seeing you.

Yours sincerely

Tijen Hassan
Headteacher