

Dear Parents,

As you are aware, access to and use of social media is common these days and has become second nature to many of us. With this in mind, we wanted to remind you of advice regarding safe use of this resource, which is intended to help safeguard your children, yourselves as parents and the school.

Many of you are members of WhatsApp or other social media groups that connect parents in a particular class or year group. The group chats are useful places to share information regarding your child's day in school; receiving updates and reminders about school events (alongside the newsletter); as well as sharing parenting advice.

These group chats can be a great resource and a useful tool to promote communication and support our parent community. However, as a school, we need to ensure that such tools are being used appropriately. Here are some suggested guidelines to which we request parents adhere:

- If you have a query or concern about the school, please talk to us directly.
- Ensure that you do not discuss or instigate a discussion about a particular pupil (or pupils, parent or staff member).
- Ensure that you do not speak negatively about any pupils, parents or staff members at the school.
- When writing a message on social media, remember that the content may be shared, copied or forwarded onto others.
- Do not share **any** pictures of pupils within the school; ensure that all pictures which you have taken at special events are used for your own personal use and not shared on any social media.

Please continue to be mindful of these guidelines and do inform us if a WhatsApp group chat has become a forum for discussing individuals/the school in a negative manner, that can put people in an uncomfortable and vulnerable position. We promote an inclusive ethos at Grange Park and would like this to extend to our wider community.

Thank you for your co-operation in this matter.

Tijen Hassan  
Headteacher